

# Town of Callahan

*'A Florida Municipality'*

## Town Council Meeting Minutes

March 16, 2015

7:00 P.M.

**Present at Meeting:** Mayor Rau, Mr. Fontes, Mr. Bass, Mrs. Smith, Mr. Mellecker, Mr. Branham, Mr. Williams, Mrs. Knagge, Laura Dunn (NCEDB Director), and two (2) members of the Media.

**Absent:** Mrs. Shaw

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**Meeting Called to Order** – Mr. Bass at 7:02PM.

**Pledge of Allegiance to Flag/Invocation** – Pledge and Invocation by Mr. Bass

**Visitors Welcomed and Reminded Minutes are Being Recorded** -- Mr. Bass

**Persons Wishing to Address Council on Items Not on the Agenda** -- None

### **Minutes**

- Motion to Approve the Minutes by Mr. Fontes and 2<sup>nd</sup> by Mr. Mellecker.
  - Motion Carried.

### **New Business**

- Appointment of CATF (Citizens Advisory Task Force) Board
  - Motion to Approve the CATF & recommendation of Mayor Appointments by Mr. Fontes and 2<sup>nd</sup> by Mrs. Smith.
    1. Doris Perona
    2. Mary Ray
    3. Buford Howard
    4. Caleb Bryan
    5. Randy Knagge
    - Asking for a motion to approve these CATF members and to give the Mayor authority to appoint alternates that meet the criteria for serving.
  - Motion Carried.

- Re-visit Resolution 2015-R05 – Callahan Warriors Spring Football League – Misty Roth
  - Mrs. Knagge alerted the Council that there was an issue with the Check being altered, so the payment had been stopped.
  - Mrs. Knagge & Mr. Williams spoke with Board Members from the Callahan Athletic Association who agreed to receive the check and pay Baker's Sporting Goods, so the Children would still be able to get the benefit of the Town's help.
  - Motion to amend the prior motion of making check payable to Walter Brown, Jr. for the Callahan Warriors Spring Football League to know read make check payable to the Callahan Athletic Association for the Callahan Warriors Spring Football League by Mr. Mellecker and 2<sup>nd</sup> by Mrs. Smith.
  - Discussion:
    - Mayor – From here on out we need to stick to the procedures that are in place and NO donations to individuals.
    - Mr. Fontes – We need to stick with Mr. Branham's recommendation to take request at one meeting and resolution at the following meeting.
    - Mrs. Smith – Mrs. Knagge please be sure to let Ms. Roth knows of the decision and what the procedures will be if they would like to make a request in the future.

### **Recurring Business; Water & Sewer Adjustments** -- None

### **Review & Approval of Town Expenditures**

- General Fund: **\$12,665.07**
  - Motion to Pay the General Fund by Mr. Fontes and 2<sup>nd</sup> by Mr. Mellecker. Motion Carried.
- Water & Sewer Fund: **\$20,367.18**
  - Motion to Pay Water & Sewer by Mr. Mellecker and 2<sup>nd</sup> by Mrs. Shaw. Motion Carried.
- Water & Sewer Disbursements: **None**

### **Around the Council Table**

- **Mayor**
  - Received a Thank You note from Mr. Watkins for the Town's donation to the Vocational Scholarship Foundation.
- **Mr. Mellecker – Zoning**
  - Planning & Zoning is still working on the 5 year Comp Plan.
- **Mr. Fontes – Water & Sewer**
  - Nothing to report.
- **Mrs. Kirk – Treasurer**
  - Nothing to report.

- **Mrs. Shaw – Streets**
  - Nothing to report.
- **Mrs. Smith – Parks**
  - A two year was locked in the bathroom at the Park and a crowbar was used to open the door. A police report was filed. Damage to door & lock was approximately \$1000.
  - New flowers were planted at the entry way to the park and it looks great!
- **Mr. Branham – Attorney**
  - To Mr. Fontes – Spoke with Mr. Mullen about the Fire Mutual Aid Agreement between the two towns not being honored and he is looking into it.
  - Mr. Selby has stated he wouldn't tone Volunteers until Agreement between Hilliard & County was met. According to the reports Hilliard has signed said agreement.
  - Mrs. Knagge is to send Mr. Branham a copy of all Signed Agreements.
- **Mrs. Knagge – Clerk**
  - Informed Council to take their devices by Mr. Clifton's house or by Town Hall for email to be added since he doesn't work at night.
  - Reminded the Council that the required Ethics Training will be at the Town of Orange Park Town Hall on April 9<sup>th</sup> from 8:00 AM – 12:00 PM.
  - National Day of Pray – May 7<sup>th</sup>
  - Need to Advertise for a new Cleaning Service.
  - Juvenile Diabetes Research Foundation Walk on April 11<sup>th</sup>.
- **Mr. Williams – Town Manager** -- Nothing
- **Mr. Bass – Council President & Fire**
  - Railroad Days are April 18<sup>th</sup>.
  - Volunteers are still not being toned out.
  - Hilliard has signed their contract with the County.

**Adjourn** -- Motion to adjourn by Mr. Fontes and 2<sup>nd</sup> by Mr. Mellecker. Motion Carried. Time: **7:26 PM**

  
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John Kenneth Bass, Council President  
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Stephanie Knagge, Town Clerk

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.